

Job Description

Position: Teacher – Middle School Language Arts & Social Studies (2011 Academic Year)

Reports to: Principal & Assistant Principal

Position description:

To provide an organized educational atmosphere conducive to student achievement. This person is responsible for organizing and implementing an instructional program in Language Arts and Social Studies. All lessons must adhere to Florida, Sunshine State Standards.

Primary Responsibilities:

- Implements instructional activities that actively engage students in meaningful learning experiences.
- Identifies, selects, and modifies methods of instruction and provide accommodations to meet the needs of the students with varying backgrounds, learning styles, and special needs.
- Assists in assessing changing curricular needs and offers plans for improvement.
- Maintains effective and efficient record keeping procedures.
- Provides a positive environment in which students are encouraged to be actively engaged in the learning process.
- Provides after school student tutoring and enrichment on a weekly basis for the duration of the academic calendar, and actively seeks students to participate and benefit from the program.
- Communicates effectively, both orally and in writing with students, parents, and other professionals on a regular basis.
- Collaborates with peers to enhance the instructional environment.
- Models professional and ethical standards when dealing with students, parents, peers, and community.
- Exhibits maturity and sensitivity when addressing student concerns (social, emotional, academic and economic).
- Ensures that student growth and achievement is continuous and appropriate for age group, subject area, and program.
- Establishes and maintains a cooperative working relationships with students, parents, and schools.
- Assumes responsibility for meeting his/her course and school-wide student performance goals.
- Demonstrates gains in student performance.
- Participates in training and presentations.
- Meets professional obligations through efficient work habits such as: meeting deadlines, honoring schedules, coordinating.
- Establish and enforce school and classroom rules and procedures.
- Establish, teach, document and enforce subject matter expectations, and instructional calendars
- Performs other duties and responsibilities as assigned by the Principal and Assistant Principal.

All work responsibilities are subject to having performance goals and/or targets established as part of a performance planning process or as the result of organizational planning.

Education, Certifications, and Work Related Experience:

- Bachelor's Degree or higher (Masters Degree preferred) from an accredited college or university
- Florida DOE Certification in one or more of areas of instruction, and/or General Knowledge

- Florida DOE ELL/ESOL Endorsement
- Florida DOE Reading Endorsement
- Teaching experience of 3 years or more
- A willingness to teach Language Arts, Reading and Social Studies in a secular educational environment.

Knowledge-base Requirements:

- Certified in relevant subject areas
- Knowledge of students in an urban/inner-city learning environment
- Operational knowledge of the Internet and web-related technologies

Technical Competencies and Skills:

- Possesses strong oral and written communication skills
- Works independently with little direct supervision
- Works as part of a team
- Accepts responsibility and is self-motivated
- Demonstrates strong work ethic to achieve program goals
- Displays effective multi-tasking and time management skills
- Utilizes all required, available and recommended tools and strategies.

Working Conditions:

- Physical Ability: Program may involve periods of physical labor including, but not limited to movement, setup and decoration of classroom or other program areas.
- Tasks may involve periods of time at a keyboard or in a computer lab.
- Tasks may involve periods of time in hands-on lab environments.
- Sensory Requirements: Some tasks require visual perception and discrimination.
- Tasks require oral communications ability.
- Tasks may sometimes require creativity and spontaneity.

If interested, please contact the school

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